

PER-737 Project Management for occasional PM

Duration: 1 day

Trainer: Pierre Ethier

TRAINING DESCRIPTION

Provide to professionals who have to manage projects on an occasional basis a basic knowledge of the project management processes and enable them to use winning practices to achieve their project's objectives.

In a very interactive form (Theory-Practice), this training covers all the phases of project management, from project identification to its closure. It is based on the standard project management approach proposed by PMI.

LEARNING OBJECTIVES

- Understand the processes and concepts of project management
- Define a project, plan its settings, and ensure its management
- Being able to manage a project from identification to closure
- Identify and use the follow-up/control tools
- Establish an individual action plan for the practice of the learnings.

METHODOLOGY

Mixed theoretical / practical approach focused on interaction with participants to allow them to fully integrate the learning into their job reality.

The discussions and self-assessment questionnaires will help the participant to acquire practical tools and develop an effective and efficient management approach.

CONTENT

- Project management - Definition
- The identification phase
- The initiation phase
- The planning phase
- The execution phase
- Monitoring and control
- The closing phase
- Success factors
- The skills required in project management
- Self-assessment, action plan and conclusion



Syllabus

TARGET AUDIENCE

Professionals who must manage projects on an occasional basis